13 March 2022

To: Department of North Carolina Bylaws Committee  
From: Dennis Mathias, Department Southcentral DVC

Subj: Proposed Department Bylaws Amendment – Section 310

In accordance with the Bylaws and Administrative Procedures, Article Eight, Section 800, the following is submitted for consideration by the body assembled at the 2022 North Carolina Department Convention.

**CURRENT:**
**SECTION 310 - DUTIES OF APPOINTED STAFF OFFICERS** - The appointed Staff Officers shall acquire a working knowledge of the National Bylaws and Administration Procedures and Department Bylaws and shall act as assistants to the Board with individual specific duties. (Article Three, Section 310, National Bylaws provides duties and responsibilities for the following Staff Officers.)

**CHANGE RATIONALE:**
There is no section in the NBL or NAP for Staff Officers’ duties. Remove the last sentence in parentheses. Revise the last two prepositional phrases for clarity.

**PROPOSED VERBAIGE:**
**SECTION 310 - DUTIES OF APPOINTED STAFF OFFICERS** - The appointed Staff Officers shall acquire a working knowledge of the National Bylaws and Administration Procedures and Department Bylaws and shall act as assistants to the Board of Trustees with their assigned duties.

Respectfully Submitted,

Dennis Mathias