

Marine Corps League

Department of North Carolina



Executive Board of Trustees Minutes

06 November 2025

Presided by: Commandant Robert Hare
Department of North Carolina
Marine Corps League

Meeting start time: 1900
Meeting Location: Teams

A. EBOT attendees

1. Commandant – Robert Hare
2. Sr. Vice Commandant – James (Jim) Mitchell
3. Jr. Vice Commandant – Steve Tracy
4. Judge Advocate – William (Bill) Brown
5. Jr Past – Ric Ledford - Absent
6. Adjutant – Justine Mitchell
7. Paymaster – Kevin Ashton -

B. Subject of discussion

1. Emergency Meeting (Special Session of the EBoT)
 - a. Robert Hare – Special Session for the EB0T to go over the financial when it comes to assisting Leigh Ann Jones who is hosting the reception for PDD Jeff Jones
 - b. Robert Hare – Salute to the Jeff Jones the 61st Chief Devil Dog. Until we meet again.
 - c. Robert Hare – We are considering donating to Leigh Anne Jones for she is picking up all the expenses for the reception for PDD Jeff Jones.
 - d. Kevin Ashton – We still have funds in the Marines helping Marines fund.
 - e. Robert Hare – to JA Bill Brown would this be classified as Marines helping Marines. The JA says yes it would.
 - f. Bill Brown – We have had other request for Marines helping Marines. The Marine who had a tree limb fell onto his house.
 - g. Robert Hare – The cost to fix the Marines home is over \$15,000. Communication will be going out to all. In this Marine's detachment they will donate all the funds from the fundraisers to help him.
 - h. Bill Brown – We should allocate a certain amount of funds per instance for the Marines helping Marines. We should have a vetting form. Once this is depleted, we can go back to the EBoT to ask for additional funds.
 - i. .

- j. Bill Brown - We have not met quorum to hold a vote on using additional funds.
- k. Bill Brown – We give 14 days’ notice for a regular BoT meeting.
- l. Bill Brown – If we do not have quorum at a BoT then it will fall to the EBoT to make a decision.
- m. Robert Hare – The scholarship funds should be moved because there are many more emergencies happening.
- n. James Mitchell – All the funds from the chair fundraiser can go to the Marines Helping the Marines.
- o. Kevin Ashton – If funds are allocated to Marines helping Marines those funds must be allocated to that.
- p. Robert Hare – What all is needed to complete the foundation. We need to complete the bylaws then we can take the money to the bank.
- q. Kevin Ashton – We have the Google account set up.
- r. Robert Hare – Will reach out to another department for a copy of their bylaws.
- s. Once the foundation is set up then we will not need emergency meetings for disbursement of funds. We will have submittals submitted.
- t. Robert Hare – The EBoT can also be on the board of the foundation as well as other Detachment commandants.
- u. Robert Hare – How many people do we want on the BoT for the foundation.
- v. Bill Brown – We need to clearly define what the foundation will do.
- w. Robert Hare – When we had funds sent t us from other Departments they were sent from their foundations. With the size of our department, we need the foundation.
- x. Robert Hare – Going back to Leigh Ann and The Marien in Wilkesboro let split the Marines helping Marines in half.
- y. Bill Brown – Made a motion that we split the Marines Helping Marines fund (\$1000) for half to go to Marine in the Williams Cantors detachment and half to go to PDD Jeff Jones Widow.

Motion was seconded by Jim Mitchell. Vote was taken and motion passed.

- z. Robert Hare – Kevin please bring the check to the funeral on the 15th, and we will present it to her then.
- aa. Robert Hare – We will send a check to the commandant of the Williams Cantor for the Marine who needs help with his home.
- bb. Jim Mitchell – Pound 210 picked up the tab for the food at PDD Jeff Jones house after the services.
- cc. Robert Hare – Do we have a copy of the proposed budget that the EBoT can review.
- dd. Kevin Ashton – Thinks a copy of last years budget was sent to the EBoT.
- ee. Bill Brown – We need to talk about how the remaining funds from the Hurricane relief is to be distributed,
- ff. Robert Hare – The 3 Detachments suggest that the remaining funds be divided up amongst them.
- gg. Bill Brown – We need to have each detachment specify why those funds are being allocated to and as to why. There needs to be an audit trail.
- hh. Jim Mitchell – JA please make up guidelines as to what is needed from the detachments if Hurricane funds are given to them.
- ii. Robert Hare – We are here to help and guide the Detachments but not tell them how to spend money or conduct meetings.
- jj. Jim Mitchell made a motion that we divide the remaining hurricane relief funds between the detachments in western NC. Bill Brown seconded the motion. Vote was conducted and motion passed
- kk. Bill Brown – Bylaws update. He went back through and in addition to the 116 NEP changes and 26 national changes. Wants these published on the website
- ll. The sample detachment bylaws have been updated and wants the individual detachments to go to him directly when updating their bylaws.

- mm. Robert Hare – asked the JA if he would be willing to do training on the by-laws during the first leadership training class. Classes on transmittals and paperwork will also be conducted in the training classes.
- nn. Robert Hare – Wants to go over all the roles and responsibilities of all positions during the training classes.
- oo. Jim Mitchell – Leotha F. recommended Keith Sharin to take over his DVC position.
- pp. Robert Hare – That would be good to fill that position.
- qq. Robert Hare – Sees a great future for the Department.
- rr. Bill Brown – Are we going to have a department wide staff meeting? Robert Hare says yes when do we want to hold this meeting. What is the latest on the Cake cutting ceremony at the Capital. Per Robert Hare there has been no response from the Capital.
- ss. Robert Hare – Come June we will be looking for a new Legislative Officer for the current is stepping down.
- tt. Robert Hare – We need to have better communicate with the committees/positions and the EBoT.
- uu. Bill Brown – Are we having an EBoT meeting in December to plan for the convention and the Spring Membership meeting.
- vv. Robert Hare we will start full board on Jan 2026.

No other topics discussed. Meeting was adjourned. 2004.