

Marine Corps League

Department of North Carolina



Board of Trustees Minutes

08 August 2025

Presided by: Commandant Robert Hare
Department of North Carolina
Marine Corps League

Meeting start time: 1905
Meeting Location: zoom call

A. EBOT attendees

1. Commandant – Robert Hare
2. Sr. Vice Commandant – James (Jim) Mitchell
3. Jr. Vice Commandant – Steve Tracy
4. Judge Advocate – William (Bill) Brown
5. Jr Past – Ric Ledford
6. Adjutant – Justine Mitchell
7. Paymaster - Kevin Ashton
8. Assistant Paymaster - Colin Mayo
9. Sr Vice Commandant #260 – Jim Hayes
10. Commandant #750 - Shaun Slattery
11. Commandant #848 Marilyn Bower
12. Commandant #1005 – Mike Schaefer
13. Commandant #1096 - Alvaro Rosero
14. Commandant #1162 - PJ Hamilton
15. Sr Vice Commandant #1223 - Dehra Green
16. Commandant #1257 - Shawn Potwin
17. Commandant #1262 – Gary Moore
18. Member #1407 – Steve Tracy
19. Sr Vice Commandant # 1482 – Thomas Wilkie

B. Subject of discussion

1. Annual Paymaster Audit

- a. Robert Hare – Thank you to all who attended the meeting this evening.
- b. Robert Hare – There was a mistake in the by-laws, so we got it approved to create an EBoT which consists of the Department elected officers, adjutant (for note taking) and the Jr Past Commandant. As well as the BoT which consists of the EBoT and detachment commandants, or their representative (which should be one of the elected officers).
- c. Kevin Ashton – The Audit took place at the convention. We are missing several receipts, but we got that knocked down to 3 receipts. It was sent back to the audit committee to address and verify.

- d. Robert Hare will look back into the webmaster emails to obtain the missing receipts from when the website was switched over.
- e. Kevin Ashton – We have the credit card receipts just not the physical receipts.
- f. Robert – Any questions on the audit?
- g. Robert Hare– Fall membership meeting. We have not had a detachment volunteer. We completed a vote at the last BoT Meeting to have the department host the meeting. The vote was completed and the vote passed.
- h. Robert Hare – Oct 3rd and 4th. Hotel information will be sent out hopefully on Monday. The location is in Salisbury at the VA. The hotel is \$110+ tax a night at the Holiday Inn Express. It's 2.1 miles from the VA Hospital. The meeting will be in Bldg 6 of the VA Hospital.
- i. Robert Hare – The Grawl will be Oct 3rd located at the Holiday Inn Express. Registration will be at the hotel as well as the hospitality. We will have BBQ in Hospitality.
- j. Robert Hare – Early registration is \$10, and the regular registration is \$20. We will post what the early registration cutoff date is.
- k. Robert Hare – Is there any discussion.
- l. Robert Hare – Spring 2026 Membership meeting will be in Ashville; the 2026 convention will be at Carolina Museum of the Marine in Jacksonville.
- m. Robert Hare – Interesting email from detachments requesting who authorized the vote for the fall membership meeting. We needed to have a budget modification to secure the event. It is up to \$5000.
- n. Robert Hare – If a detachment commandant cannot attend the BoT meeting please send an elected representative in your place.
- o. Robert Hare – Anything from the detachment leadership
- p. Collin Mayo – Aug 31 is approaching. Try to get all the transmittals in. I received only 20/21 990s. PLM needs to be done only received 14.

- q. Colin Mayo – Sent out a survey to the paymasters and have received 13 back. Please urge your paymaster to complete it. He would like to have a quarterly paymaster meeting.
- r. Colin Mayo – Will be out of pocket for about 3 weeks in September
- s. Kevin Ashton – Please send all transmittals to the assistant paymaster.
- t. Robert Hare – If you submit transmittals via snail mail you only need to send one check.
- u. Robert Hare – Will be sending out notifications to detachments out of compliance. ROI are mandatory whether changes are made or not. We have some that have not submitted in a few years.
- v. Robert Hare – Anything that changes (officer elections or changes in location or time) within your detachment require an ROI completed.
- w. Marilyn Bower – It might be helpful to highlight the changes when sending in multiple ROIs.
- x. Robert Hare – Individuals can go into their own accounts and update their personal information.
- y. Robert Hare – PLM audits for deceased members. You need to send in a NOD transmittal.
- z. Robert Hare – Thank you for your time. Any questions please reach out to the EBoT.
- aa. . Robert Hare – Steve Tracey is out new Department Jr Vice and Laura Hamilton is out new Sgt-At Arms.

No other topics discussed. Meeting was adjourned. 1831.